

## C. MATERIEL MANAGEMENT

### **BACKGROUND**

This section describes the delivery, receiving and redistribution of most materiel at UCSF (the management of chemical and low-level radioactive materials is described separately under Section 7D, Safety and Hazards, below).

There are essentially three methods of delivery to UCSF sites: 1) delivery by vendors to the Oyster Point central receiving facility for redistribution by UCSF vehicles and personnel to UCSF sites; 2) delivery by vendors to service departments at UCSF sites for redistribution to individual users; and 3) delivery by vendors directly to individual users at UCSF sites. It is estimated that 40% of all deliveries are made through Oyster Point; the remaining 60% is divided between direct deliveries to service departments and individual users.

The Oyster Point facility is a warehouse and distribution center where vendors make consolidated deliveries and items are sorted, staged and redistributed to the UCSF sites as needed by UCSF delivery personnel. Oyster Point contains Central Receiving and Shipping for the immediate receiving and distribution of items, a storehouse for items that are received in bulk and stored until needed, and laundry facilities servicing the Medical Center. Direct deliveries to UCSF sites and service departments are used for selected items, including extremely urgent materials such as UPS and Federal Express packages.

At Parnassus Heights, deliveries from Oyster Point are received at the Long Hospital loading dock and at the Central Receiving Building adjacent to Health Sciences East. Direct vendor deliveries are received at various loading areas in the Dentistry building, Millberry Union, and other major buildings. Bulk deliveries are then separated and directed to their departmental destinations. Plans for replacement of the Central Receiving Building with upgraded facilities and the development of an improved staging area for vendor trucks are discussed in Section 5A, Parnassus Heights. Deliveries to other UCSF sites are also made from the Oyster Point facility and through direct deliveries from individual vendors.

### **DETERMINANTS OF THE 1996 LRDP**

The materiel management component of the 1996 LRDP is guided by the following determinants:

- The LRDP's *Goals and Objectives*;
- The need to accommodate materiel management operations at one central facility located to serve all sites effectively; and
- The need to provide adequate facilities to receive deliveries at each site.

**MATERIEL MANAGEMENT NEEDS AND PLANS**

The future materiel distribution system is dependent on ongoing evaluations of the UCSF materiel distribution system. In the past, UCSF has considered contracting delivery and receiving functions out to private vendors. If deliveries were contracted out, activities at Oyster Point would be limited to laundry and storehouse functions. Growth at a major new campus site would also affect the materiel distribution system. Because clinical activities are not contemplated at the new site, no growth is anticipated to existing laundry functions. However, storehouse needs would increase to accommodate needs for materials generated at the new site. The major new campus site would provide opportunities to consolidate materiel management and laundry facilities, potentially resulting in the disposition of the Oyster Point site.

**LRDP PROPOSAL:** Consolidate materiel management functions currently at the Oyster Point site to the major new campus site when the new site is developed.

*Transportation,  
Circulation & Parking  
Objective: Consolidate  
sites to limit the  
movement of people  
and materials between  
sites*